

**MEETING MINUTES**  
**GROVE CITY STREET & DRAINAGE UNIT ADVISORY COMMITTEE**  
**July 15, 2014 – Regular Meeting**  
**2:00 p.m. – San Casa Conference Room**

**Attendees:** John Donovan, Ernie Ferguson, Patricia Samuels, Audrey Shinske, and Carolyn Spradlin

**County:** Mike Dallenbach, Judith Nothdurft, Gregg O'Connor and Sandy Wright

**Guests:** Sign-in sheet attached

Meeting was called to order at 2:04 p.m. A roll call was taken that established a quorum was present.

The minutes from May 20, 2014 were unanimously approved as written.

**Citizen Input: None**

**Unfinished Business:**

- Grove City Entrance Sign Relocation – Ann Dever Park – Complete.
- Directional Signs/Parking Signs – Ms. Nothdurft provided a photo of the directional sign for Placida & Englewood to be placed on San Casa Dr. The Signing & Marking Division is still working on the walking park parking signs. All the signs will be installed at the same time.
- Grove City Park Sign – There was discussion regarding solar lighting for the walking park sign. The minutes from 3/18/14 were read, which indicated that the committee agreed to purchase solar lights for the three Entrance Signs at a cost not to exceed \$5,000. Solar lighting for the Grove City Park sign will be tabled until a later date.
- Walking Park - Well & Irrigation System Installation – Mr. O'Connor reported that the county is working on getting a county-wide irrigation contract awarded. The Board of County Commissioners (BCC) will vote on approval of the award at their next meeting on 7/22/14. Grove City Street & Drainage has budgeted \$20,000 for installation of a well and irrigation system in the walking park to be done under this contract.
- Solar Lighting for Entrance Signs – Ms. Nothdurft conveyed that Facilities installed battery boxes, mounting poles, and conduit. Light fixtures should be delivered sometime this week. The inverters will be delivered sometime in August. No wiring has been pulled yet.
- Winchester Blvd. Extension – Entrance Signs/Access – Ms. Nothdurft distributed updated maps of the Winchester Road Extension project and conveyed responses from Joanne Vernon on the Committee's questions. Any Welcome Signs off the Winchester Blvd. Extension will have to wait until the project is complete in Summer 2015. The MSBU can initiate a new sign project at that time. Design and permitting will be required and determine what size sign will fit. The proposed signs should be included in the next 2-year budget cycle. The Committee agreed that they would like an estimate for two Welcome Signs with solar lighting to be installed off the Winchester Blvd. Extension. Ms. Nothdurft will obtain a cost estimate for the signs and lighting, check with Fiscal Services regarding funding, and report back at the next meeting. The Weaver property was also discussed and it will have a median opening and right-of-way permit for a driveway that has been approved. Members were advised to contact the Zoning Department with questions regarding Weaver's driveway and access roads onto Winchester. Ms. Nothdurft will send the website link for project status updates to the members.
- Gazebo/ Entrance Signs – Power Wash Estimate – Mr. Dallenbach stated that if the Committee thinks the quote from the county contractor is too high; they will not be able to go out for a different quote because the county has a contract with this contractor. County staff cannot perform the work any less expensive. The Committee agreed to table the power washing because it looks good for now. There was discussion regarding installing and maintaining trash receptacles and pet waste stations in the Walking Park. The Committee asked for photos and costs of others that are being used within the County. Ms. Nothdurft will email the photos and costs to the members for discussion at the next meeting.
- Brookwood Dr. – Asphalt Extension – Ms. Nothdurft conveyed the Director of Public Works has approved the project and it will be funded with gas tax dollars. The MSBU will not have to provide funding.
- Damaged Tree (next to Walking Park) – Mr. Donovan showed photos of the referenced tree on Mr. Taranto's property at 2987 Holly St. and reported that the tree looks healthy. The resident had previously

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requested the tree be replaced and Public Works agreed to cut it down only. Ms. Nothdurft conveyed that Mr. Quick has asked if the Committee wants to fund the replacement of the tree. After discussion and review of the photos, Ms. Samuels made a motion not to replace the tree on Holly St; the motion was seconded by Ms. Spradlin and passed unanimously.

- Florida Ave. – Line & Grade Status – Photos were passed around for the members to review. Some of the flooding has been minimized; however there are still issues with 11<sup>th</sup> Street to the end of Florida St. Mr. Dallenbach conveyed that it is on the schedule to be done.
- Boat Basin – Michigan Ave. & Oyster Creek Dr. – It has filled in with sand and there are several outfall pipes that go into that basin. When the tide is in, there is 8"-14" of water; however when tide is out it is dry. Mr. Dallenbach agreed to meet with Mr. Donovan for a site visit.
- Grove City Waterway Ordinance – Ms. Samuels provided copies of plat maps. Ms. Nothdurft read the legal determination from the County Attorney's Office. The Waterway Unit Advisory Committee was never formed because the waterways were never dedicated to the public and accepted by the County for maintenance. The MSBU Committee agreed that a private citizens committee should be formed to present the BCC with the information and request approval to form a Waterway MSBU. Mr. Donovan and Mr. Ferguson expressed interest in forming a private citizen committee. Ms. Nothdurft will follow-up on obtaining some guidance from the Attorney's office on how to pursue forming a Waterway Unit and Advisory Committee.

### New Business:

- Rejuvenation – Completed. The MSBU did not pay for the rejuvenation of a vacated road. Mr. Layport stated that they were on the list to be rejuvenated. Ms. Nothdurft will follow up and report back on who paid for those roads. Ms. Samuels reported that Pine Cove Rd. show marks from turning the wheels after the rejuvenation. Ms. Nothdurft will report to Mr. Layport.
- Walking Park Lawsuit – Environmental Clearing – There has been an ongoing law suit that is in the settlement stages. There is going to be some environmental clearing done as part of the terms of the settlement and the MSBU will fund the clearing. There are gopher tortoises that will have to be relocated. The law suit was filed approximately 3 years ago based on the resident's claim their property was landlocked as a result of the walking park gazebo. Updates will be provided as they are available. Ms. Shinske asked for the details on where the funding will be taken from.
- Grove City S&D MSBU Map – Ms. Nothdurft distributed samples of an aerial map and a street view map of the MSBU. The Committee requested 4 more copies of each map so each member will have a copy.
- Financial Reports – The Activity Report was distributed for review and discussion. Ms. Nothdurft answered the questions from the last meeting on the Activity Report.
- Ms. Samuels reported a damaged street sign at Robert and Pine Cove. Ms. Nothdurft will report it to the Signing & Marking Division.
- Mr. Ferguson asked about the dredging at Buck Creek. The project is being done by Parks & Recreation of the Community Services Department and the members were directed to contact them for a status.

The next meeting was previously scheduled for Tuesday September 16, 2014 in the Building Construction Services Conference Room.

The meeting adjourned at 4:04 p.m.

Submitted by:



Sandy Wright  
Public Works Department

